

Mock EWI Meeting Notes

- The following tools are designed to be used to simulate an EWI meeting.
- Each participant takes on a role, using one of the cards provided (at least 6 people at each table to participate; others can be added if desired). These roles are the staff who would participate in an actual school-based EWI meeting.
- Each card provides information about individual students that only that person (in a specific role) knows. As each student is discussed, each participant should share what they know (and feel free to add/embellish!)
- The intervention protocol should be used for each of the four students.

EWI Meeting Protocol

- Identify the student (1 minute)
 - Who are we discussing?
 - Which off-track behaviors is this student exhibiting (if any)?
 - What data supports matching this student with an intervention?
- Team shares information about student (2 minutes)
 - Why is this student off track? What do we know?
 - Be succinct and monitor your air time!
- Team discusses intervention options (2 minutes)
 - Consult intervention map
 - Who will be the champion and follow up?
 - When will we have a follow up conversation?
 - What do we need to communicate to the student's family? Other staff members?

EWI Data Tool

(from 10/2/10)

Student	Attendance		Behavior (referrals)		Course Performance					
	Sept	09-10	Sept	09-10	Math (Sept)	Math Q4	Math MSA	ELA (Sept)	ELA Q4	ELA MSA
John	5 days	96%	0	7	68%	B	Prof	77%	A	Prof
Adrian	0	93%	4, 1 Susp	2	88%	A	Basic	53%	C	Basic
Samuel	0, 10 tardy	99%	2	14	82%	B	Basic	55%	D	Below Basic
Erica	5 days	81%	1	1	56%	C	Below Basic	87%	B	Prof

EWI Data Tool

(from 11/4/10)

Student	Attendance		Behavior (referrals)		Course Performance					
	Oct	09-10	Oct	09-10	Math (Oct)	Math Q4	Math MSA	ELA (Oct)	ELA Q4	ELA MSA
John	4 days	96%	1	7	65%	B	Prof	71%	A	Prof
Adrian	0	93%	2	2	92%	A	Basic	71%	C	Basic
Samuel	1, 5 tardy	99%	4, 1 Susp	14	85%	B	Basic	69%	D	Below Basic
Erica	2 days	81%	1	1	50%	C	Below Basic	76%	B	Prof

EWI Data Tool (from 10/2/10)

	EWI Flags	Data	Notes	Previous Interventions Last Meeting	Point Person	New Interventions Today
John	Attend, Math Grade	ELA (C), S (F), SS (C), Beh (0)				
Adrian	Beh, ELA Grade	M(B), S(D), SS(B), Att (0)				
Samuel	ELA Grade	M (B), S(B), SS (B), Beh (2 ref), Att (0)				

EWI Data Tool (from 11/4/10)

	EWI Flags	Data	Notes	Previous Interventions Last Meeting	Point Person	New Interventions Today
John	Attend, Math Grade	ELA (C), S (F), SS (C), Beh (1)				
Adrian		M(A), ELA (C), S(C), SS(B), Att (0)				
Samuel	Beh (4 ref, 1 susp), Att (1, 5), ELA Grade	M (B), S(B), SS (B)				
Erica	Math grade	ELA (C), S (B), SS(B), Att (2)				

Mr./Mrs. Smith -- Facilitator

Student	Notes about Student
John	Flags in Attendance and Math. F in Science and C in Social Studies.
Adrian	Flags in Behavior and Literacy. Got into a fight yesterday with Sarah. Grades of D (70%) in Science and B (89%) in Social Studies.
Samuel	Flag in ELA. Grades of B in Science and B in Social Studies.
Erica	Flags in Attendance and Math. Grades of B in Science and B in Social Studies.

Dr. Angle – Math Teacher

Student	Notes about Student
John	Sleeps in your class on a lot of days during 1 st period. John doesn't seem to be remembering much of the information covered in class.
Adrian	Seems to be really good at Math and highly skilled. Adrian usually finishes early and is really distracting to others.
Samuel	You know that Samuel is on the basketball team.
Erica	Doesn't do any school work. She is "too cool" for it even though she can do it. She is in early to school and seems to be hanging around (might be a time for intervention).

Mr./Mrs. Roads – Social Studies Teacher

Student	Notes about Student
John	Getting a “C” but misses lots of materials. Seems to be able to do the work.
Adrian	Adrian is really interested in geography and maps and is really good at remembering these things. Adrian is fine in your class.
Samuel	Drives you crazy in class. Behavior is very distracting for you as the teacher and for other students who are trying to pay attention.
Erica	She seemed to enjoy the mapping we just did and likes the hands on work. If she has to write anything, she loses interest quickly.

Mr./Ms. Novel – English Teacher

Student	Notes about Student
John	No problem in your class. He does average to above average. You have a good relationship with his mother (possible Intervention).
Adrian	Student attempts to complete assignments but really struggles with the material.
Samuel	Does not seem to be interested in class and is a distraction to others. Seems to come from challenges with reading comprehension.
Erica	Is really interested in stories (especially fiction). Has average skills but is excited about the novel we are reading.

Mr./Mrs. Johnson – Tutor (CY in a Diplomas Now School)

Student	Notes about Student
John	Signed up for your after school program but hasn't shown up yet.
Adrian	Adrian has an okay time in most classes but has had a hard time with reading assignments (possible area for intervention).
Samuel	Samuel has told you that he doesn't want your help and doesn't interact with you.
Erica	You work with Erica in Math class a lot. She has been coming to after school program but has been so-so.

Mr./Ms. Ruiz – Counselor/Social Worker (CIS in a Diplomas Now School)

Student	Notes about Student
John	You have not worked with John.
Adrian	You got a note from the AP about Adrian about an incident that occurred during lunch.
Samuel	You have worked with him on some anger issues. Samuel got into a lot of trouble last year. He was picked on multiple times for not being able to do work and his teachers last year reported that he gets frustrated easily.
Erica	Has a brother that you have worked with before and you have met both mom and dad.

Mr./Mrs. Smith -- Facilitator

Student	Notes about Student
John	Flags in attendance and math. Also an F in science. Other classes are Cs.
Adrian	No flags. Big improvement from last month. What worked?
Samuel	Flags in attendance (1 and 5 tardies – better than last month but not good), behavior (4 referrals and 1 suspension – this is new!), and ELA grade. All other classes are Bs.
Erica	Flag in math. Other classes are Cs and Bs. Still missed 2 days of school.

Dr. Angle – Math Teacher

Student	Notes about Student
John	Still sleeping in class. Not turning in classwork or homework consistently. Not much progress made.
Adrian	Doing well. Less distraction being caused this month. (Say what you did that worked when Adrian finishes his work early!)
Samuel	He is really busy with basketball season. I don't think he cares much about his classes. His grade is okay.
Erica	Erica is failing math. Nothing worked last month. I tried calling home but never reached anyone. I am at my wit's end.

Mr./Mrs. Roads – Social Studies Teacher

Student	Notes about Student
John	About the same as last month. Continues to have organizational challenges.
Adrian	Adrian is doing well. I have enlisted him to help tutor some of the struggling students.
Samuel	His grade is okay but he is extremely disruptive and disrespectful in class. I finally had to send him to the office last week because he wouldn't stop mouthing off.
Erica	Things seem okay. Attendance in my class was a little better. She doesn't ask for help when I think she needs it.

Mr./Ms. Novel – English Teacher

Student	Notes about Student
John	John is very well behaved in my class (I am friends with his mom). His grade is mediocre.
Adrian	Adrian has been completing the assignments but sometime she is a disruption. If he gets bored or finishes early – I need to keep him engaged.
Samuel	He is struggling. I wonder if he has ever been evaluated for a learning disability or is something else going on?
Erica	Erica likes the novel we are reading a lot and participates in class. She shies away from any writing assignment though and that has hurt her grade.

Mr./Mrs. Johnson – Tutor (CY in a Diplomas Now School)

Student	Notes about Student
John	He came to our afterschool program twice last month. We tried to pair him up with a math tutor.
Adrian	Adrian has made a big improvement. His teachers have not been asking for my help as much this month.
Samuel	Samuel is having a rough time. Every time I try to talk to him about tutoring he gets very defensive and even aggressive.
Erica	Erica comes to tutoring inconsistently. I had a report from at least one teacher to pair her up with a writing tutor.

Mr./Ms. Ruiz – Counselor/Social Worker (CIS in a Diplomas Now School)

Student	Notes about Student
John	I still haven't worked with John.
Adrian	I am monitoring Adrian's behavior but he seems to have had a good month.
Samuel	Samuel is dealing with some continued anger management issues. I have been working with him based on his office referrals. He did get into a fight, and was suspended this past month. I am worried about him.
Erica	Erica asked to see me last month but then didn't show up for our appointment.